



Sandy Burr Country Club

103 Cochituate Rd. • Wayland, MA 01778 • 508-358-7211 • www.sandyburr.com

The policies contained herein cover any agreement between you/your Company and Sandy Burr Country Club. This contract and any written addendum(s) take precedence over any verbal agreements.

Sandy Burr Country Club Representative

In order to ensure success of your outing, please feel free to contact your Sandy Burr Country Club Representative with any questions.

Golf Event

Ken Munsey

Work: 508-358-7211 x15

Fax: 508-358-9198

kenmunsey@aol.com

Golf Event

Don DiCarlo

Work: 508-358-7211 x10

Fax: 508-358-2359

don_dicarlo@sandyburr.com

Food & Beverage

Angel Vazquez

Work: 508-358-7211 x17

Fax: 508-358-2359

angel_vazquez@sandyburr.com

Date & Starting time of the Event _____ Rate _____

Tournament Coordinator

As the Tournament Coordinator, you must agree to comply with and to inform and have all of your participants comply with all of Sandy Burr's policies.

Tournament Coordinator Contact

In order to better serve your outing, we request phone numbers for two key people involved with your outing. The second person will be contacted in the event that the first person cannot be contacted. (Please print clearly).

1) _____
wk# _____ hm# _____ cell# _____ fax# _____

2) _____
wk# _____ hm# _____ cell# _____ fax# _____

Event Deposit

An event deposit of \$1000 is required within three weeks of the mailing date of this contract. Tee times for your event will be canceled if your deposit is not received within the three weeks. Deposits can be by credit card, cash or check. A signed copy of this contract must accompany the deposit. If paying by credit card, please insert payment information on last page of this contract.

Final Payment

The final payment for an outing is due on the day of your event. The payment can be by check, cash, Visa, MasterCard, Discover, and American Express. A credit card number must be on file with Sandy Burr for all events. Other payment arrangements must be approved no later than two weeks prior to your event. An 18% finance charge will be added to any past due invoice.

Number of Players (*Initial Estimate:* _____ *Golfers*)

Planning and budgeting for the number of golfers you will have during your outing will ensure you have a successful outing. You will need to estimate the maximum number of golfers for your event 31 days prior to the event. As the tournament planner, it is your responsibility to contact your Sandy Burr Golf Representative if the number of golfers falls below your initial estimate. If you do not notify your Sandy Burr Golf Representative of the change in number of golfers, you will be billed for the higher of the two numbers, i.e. the estimate number or the total number of golfers present at your outing.

Cancellation & Player Reduction Policy

The final number of players must be guaranteed with your Sandy Burr Representative 14 days before your outing. If you request a cancellation of your event, the deposit will be refunded in the following manner: Less than 30 days – no refund; 31-60 days 50% of deposit; 61-90 days 75% of deposit; 91 or more days 90% of deposit. In all cases, 10% of the initial deposit will be retained for processing fees.

Listing of Players

A final list of golfer pairings broken down into groups of four must be provided to Sandy Burr no later than 7 days before your outing. Hole starting assignments will then be established from your pairings. Every effort will be made to accommodate pairing changes up to 24 hours prior to event day. Additional golfers may still be added after the final listing has been turned in to Sandy Burr.

Number of Golf Cars

It is important to communicate to your Sandy Burr Representative how many extra golf cars you will need for non-golfers during your outing. Any additional golf cars will need to be ordered a minimum of 10 days in advance. This is a **non-refundable** charge. Sandy Burr will provide enough golf cars for 144 golfers.

Additional cars for golfers above 144 will be billed at \$38 each.

Course Closure & Rain Checks

Rain does not constitute stoppage of play. Sandy Burr will determine the discontinuance of play based on their experience.

Should circumstances beyond the control of Sandy Burr result in closure of the facility on or during a group's scheduled event day, the following policy will take precedence:

- 1-3 holes completed — Full Rain Check
- 4-12 holes completed — Half Rain Check
- 13-18 holes completed — No Rain Check

You will be expected to start your outing unless the course has closed. If you cannot start your outing, you will still be **billed for any additional golf cars, as this is a fixed cost for Sandy Burr**. In the event of a complete cancellation of your outing due to weather, your deposit will be refunded. No rain checks will be issued on an individual basis during an outing.

Food

All food that has been purchased and/or prepared by Sandy Burr will be paid in full prior to the tournament. In the event of a full cancellation by weather, the food becomes the property of the tournament.

Damage

In the event of damage to the course or any of Sandy Burr's property, you, as the tournament coordinator, will be liable for any and all damages. Every effort will be made by Sandy Burr staff to assist in determining who did the damage. It is important to drive the golf cars responsibly. Warnings will be issued to offending golfers. If you, as tournament coordinator, are concerned about this issue, please contact your insurance agent to see about coverage in the event of damage. The charges for all damage will include but not be limited to: parts and labor to restore the damaged property/and or replacement costs.

Golf Car Rental Agreement

The following paragraph has been reproduced from our Golf Car Rental Agreement. It has been adapted to fit a group outing where a sponsoring group will assume responsibility for the participants involved in their event day.

As the sponsoring organization of a golf outing at Sandy Burr Country Club, I hereby: (1) agree to hold harmless, indemnify and defend Sandy Burr Country Club and its owners and agents from and against any and all injuries and damages of any kind whatsoever to any person or entity arising out of or in any way resulting from the negligence or reckless use or operation of the subject golf car; (2) agrees to reimburse Sandy Burr Country Club for any such injury or damage done to any golf cars; (3) agrees not to allow any person not of legal driving status to operate a golf car. Signature of the Tournament Coordinator on the contract will constitute compliance with the golf car rental agreement.

Alcoholic Beverages

Massachusetts State law prohibits the bringing of alcohol on to the Sandy Burr premises. All such alcohol will be confiscated.

Intoxication

Every attempt will be taken to ensure intoxicated individuals are not damaging our golf course, property, and themselves. Intoxication or abuse of the golf cars, golf course, or property will result in the immediate loss of golf car usage. In the event of continued abuse or abuse that is deemed excessive by Sandy Burr Player Assistants or Management Staff, the individual(s) will be immediately escorted off the premises. An attempt to contact the tournament coordinator will be made if time warrants. In certain instances it may be necessary to contact the proper authorities to remove someone from the premises. In no case will a refund or rain check be issued to the individual(s) being removed from the course.

Speed of Play

Sandy Burr recognizes the timeliness of play during your outing. In recognition of speed of play and the skill level of golfers playing in your outing, Sandy Burr Country Club has established the following rule: Any group deemed excessively slow and who is affecting the speed of play of others behind them will be requested by the Player Assistants to advance a hole.

Attire and Equipment

All players are expected to wear appropriate golf attire. Shoes and shirts are to be worn at all times. **No tank tops are allowed.** Each player must have his or her own set of golf clubs. We have a limited supply of rental clubs. **Sandy Burr is a non-metal spike facility.**

Specialty Events & Contests

Special events and contests are allowed and encouraged at Sandy Burr. General events include: longest drive, shortest drive, closest to the pin, longest putt, or anything else you may want to host. If you invent a "special" event or contest, it will need to be approved prior to the event day. If your contest requires clean up or has caused damage to the course, you will be billed a \$100 clean-up fee or the cost of the damage, whichever is greater.

Scoring

Score sheets are free. **Optional scoring by the staff will be charged \$1.00 per player**

Event Signage

Banners and signs should be delivered to Sandy Burr three days in advance of your event to allow Sandy Burr Staff enough time to coordinate placement. Event signs may be placed at designated holes of your choosing and banners may be hung in designated places. Sandy Burr reserves the right to refuse the display of any banner and or sign. All signs and banners must be removed from Sandy Burr the day of your outing or they will be discarded.

Please understand that Sandy Burr Country Club is in the business of providing and serving food and refreshments to our guests. Food, beverage, and alcohol must not be brought on to the facility grounds just as you would not bring them into a restaurant. Doing so may jeopardize our food and liquor licenses. Thank you.

I understand and agree to the policies and procedures outlined in this Group Outing Contract.

Group Representative's Signature

Date

Sandy Burr's Representative

Date

**Please sign and return this contract along with your deposit made payable to Sandy Burr Country Club to:
Sandy Burr C.C. , 103 Cochituate Road, Wayland, MA 01778**

For Credit Card Payments Only:

Amount of Payment: _____

Please Circle: Visa MasterCard Discover

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Expiration □□ / □□

American Express

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Expiration □□ / □□

Name on Card: _____

Billing Address: _____

Corporate Name (if applicable): _____

Authorized Signature: _____

*Thank you for choosing Sandy Burr Country Club
for your group outing. We look forward to serving you
and making your day a memorable one!*